

**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS' MEETING
JANUARY 18, 2006**

PRESENT:

Roll call showed those board members present were: Brian Merritt, President; Lynne Campbell, Vice President; and James Stough, Member. Also present were Brian Gilbert, Chief Executive Officer; Karen Wright, Admin. Asst. and Olinda White, Controller

CALL TO ORDER:

The meeting was called to order by President Merritt.

APPROVAL OF AGENDA:

Lynne Campbell moved to approve the agenda as presented. Motion was seconded and passed. Lynne Campbell asked that the time of the meetings be printed on the agendas.

APPROVAL OF MINUTES:

Lynne Campbell moved to approve the minutes of November 16, 2005 as presented. Motion was seconded and passed.

CONFLICTS OF INTEREST: None expressed.

CORRESPONDENCE: One of the articles in the *Trustee* referred to the transition process of a new Chief Executive Officer, and asked how long Mr. Gilbert intended to stay. Mr. Gilbert state two more years. The board felt that it might be good to find someone in the next year that could work with Mr. Gilbert and make the transition smoother.

ADMINISTRATOR'S REPORT:

Denali town study will be let out for RFP, but we have no timetable yet.

Karen Wright is sending in the request to the Rasmuson Foundation to apply for a grant for matching funds with the \$265,000 of the Denali Grant to go towards the new integrated computer system. Also, Karen has applied for permission to have access to the USDA website for possible further grant funds.

Foundation paperwork has all been sent to the federal government for review and approval.

Mr. Gilbert introduced Vance Jacobson who does the salary surveys for the State of Alaska's hospitals. Mr. Jacobson gave some background of his company which has been doing this for ASHNHA for the past 16 years, stating he was here looking at job positions and making sure they are in alignment with the actual performance of what the employees are doing.

Mr. Gilbert then introduced Kevin Mattingly with CPSI. CPSI has been here this week along with several other trainers to demonstrate its integrated computer system. Mr. Mattingly gave an overview of his company, stating that Critical Access Hospitals is their main focus.

Dr. McCandless asked if the medical center had checked into the company that the clinic is currently using. Mr. Gilbert stated no, that we were looking into CPSI and Dairyland as they were two of the affordable companies that were in the Critical Access Hospital field, as well as already being used around the state.

Mr. Gilbert stated he would look into the clinic's program to see how it's hospital package works.

MEDICAL STAFF REPORT:

Dr. McCandless reported that Dr. Prysunka will be returning the 1st of February. The last couple of months have been taxing with locums cancelling; however, December was a slow month which was a help.

Dr. Torreano, who has done a couple of locums tours here, will be coming the 3rd of February to interview as a permanent physician for the AICS clinic.

Dr. McCandless reported on the SEARHC community meeting held here recently. He felt it was very helpful and that SEARHC is interested in the healthcare delivery system for the whole community, not just its subscribers.

PERSONS TO BE HEARD: None

CORRESPONDENCE:

Trustee — Some discussion of many articles which are not pertinent for facilities our size.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS:

Financial Reports for November and December were reviewed.

Mr. Gilbert explained the line item of the ASHNHA dues; what we get out of being a member, and how the dues are assessed.

Cash Flow statement for November and December was reviewed. Our cash flow is still very good. There followed discussion of the different tactics the medical center uses to collect past due bills.

Board Statistics for December were reviewed., which reflected that December was a slow month for inpatient and outpatient services.

However, we are doing well on the nursing home side.

Personnel Policies — These were for information only, as they have not yet gone to the employees for their review.

Medical Staff Bylaws — These, also, were for information only, as they will be going to the Medical Staff meeting February 6, 2006. Dr. McCandless expressed his displeasure with not having been able to meet with the attorney regarding these, as he had been told would be scheduled.

Brian gave a history of trying to get new bylaws for nearly three years, and it is time to get on with it.

Lynne Campbell moved to have Mr. Gilbert schedule a meeting with the attorney prior to 02-27-06. Motion was seconded and passed.

COMPLIANCE REPORT: Olinda reported that the Compliance Committee reviewed inpatient charts on a random basis, and found problems with each one. She and Cathy Gross are going to get together to formulate a plan to correct the problems. There was no specific trend.

BOARD COMMENTS:

None

Meeting was adjourned, with setting up the date of next month's meeting for February 8th at 5:15 p.m.

Karen A. Wright, Admin. Asst.
Recorder