

**WRANGELL MEDICAL CENTER  
BOARD OF DIRECTORS' MEETING  
October 17, 2007**

**PRESENT:**

Roll call showed those board members present were: Betty Keegan, Vice-President; Dawn Hutchinson-Stevens, Secretary; Mark Robinson, member; Lurine McGee, member. Absent: Lynn Campbell, President; Helga King, member; Jacquelyn Dozier, member. Also present were Brian Gilbert, Chief Executive Officer; Olinda White, Chief Financial Officer; Janet Bunes, Director of Nursing Services; Cathy Gross, RHIT

**CALL TO ORDER:**

The meeting was called to order by Vice-President Betty Keegan at 5:17 p.m.

**APPROVAL OF CONSENT AGENDA:**

Motion to approve the consent items including the agenda was made by Mark Robinson; seconded by Lurine McGee. Motion carried.

**CONFLICTS OF INTEREST:**

None.

**CORRESPONDENCE:**

None.

**ADMINISTRATOR'S REPORT:**

Brian reported that the hospital has been doing okay, and it has been busy. He noted that there are no financial statement or statistics due to absences of Olinda White and Cathy Gross.

The new administrator will be here on January 8, 2008 for work, and is searching for an apartment to rent.

The new bus for long term care ha been shipped out of Kansas City and should be arriving in Wrangell soon.

Dawn Hutchinson-Stevens asked about the job advertisement for the Grant Development and Quality position. Brian stated this is advertised locally, and if no qualified applicant is found, it will then be advertised out of town.

**MEDICAL STAFF REPORT:**

None.

**PERSONS TO BE HEARD:**

Cathy Gross thanked Laura Johnson for her help in running the HIM department during an extended absence due to medical issues, stating she really stepped forward and did a great job. Betty Keegan suggested that a letter be placed in her personnel file stating such.

**ACTION ITEMS:**

None.

**DISCUSSION ITEMS:**

None.

**INFORMATION ITEMS:**

The annual staff Christmas party will be held at the Elk's Club on December 12, 2007.

**EXECUTIVE SESSION:**

None.

Meeting adjourned at 5:30 p.m.

Cathy Gross, RHIT