

**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS' MEETING
SEPTEMBER 21, 2005**

PRESENT:

Roll call showed those board members present were: Brian Merritt, Vice President; Mark Robinson, Lynne Campbell and Betty Keegan, Members. Also present were Janet Bunes, DNS, Acting Administrator; Karen Wright, Admin. Asst.

CALL TO ORDER:

The meeting was called to order by Vice President Brian Merritt.

APPROVAL OF AGENDA:

Lynne Campbell moved to approve the agenda as presented. Motion was seconded and passed unanimously.

CONFLICTS OF INTEREST: None expressed.

APPROVAL OF MEETING MINUTES:

Regular Board Meeting Minutes of July 20, 2005 — Motion to approve the minutes as presented was made by Betty Keegan. Motion was seconded and passed unanimously

CORRESPONDENCE:

Trustee — Some discussion of articles.

Letter from Evi Fennimore — letter was regarding a Call-Care unit for Mrs. Fennimore's mother which was not available at the time. Janet Bunes stated she has spoken with Mrs. Fennimore regarding this, and her mother does now have a unit. We are looking into buying some backup units.

ADMINISTRATORS REPORT:

Karen Wright reported that the Articles of Incorporation and Bylaws for the foundation are completed and approved by the attorney. These are now ready to be submitted, along with the appropriate IRS paperwork for gaining status as a 501(c)(3) entity.

Also, Karen reported that the case regarding Tobe Miller v Wrangell Medical Center was closed by the Human Rights Commission of the state of Alaska due to the investigation not finding substantial evidence to support allegations in the complaint.

MEDICAL STAFF REPORT:

Dr. McCandless reported on the continuing education recently completed and in the process for Marty Kimble, PA-C; himself, and Dr. Prysunka. Also, WCS is currently in the process of recruiting another physician.

UW Medical Student Program is going along well. Our last student is finishing up this week. Due to trading off with Petersburg, our next student won't be here until parts of November and December.

Dr. McCandless stated that the medical staff would like to meet with Bob Blasco regarding the medical staff bylaws.

The clinic has been invited by Denali to apply for a grant for the possibility of putting some type of small medical site on Prince of Wales. There will be, at some point in the future, a conference here in town regarding this.

The clinic has just gone through its first HRSA survey this week, and Dr. McCandless felt it went well.

PERSONS TO BE HEARD:

Jim Colier asked about his layoff over two years ago and why he has not been rehired, now that things appear to be better off financially at the medical center. The board stated they are not involved with the hiring and firing of employees, and he needed to speak with his former supervisor, or make an appointment with Mr. Gilbert.

Betty Keegan stated she had received a phone call from a Discharge Planner at Providence Hospital in Anchorage on a Saturday, who was looking for some place to send a Wrangellite who was discharged from Providence. Mrs. Keegan was concerned that perhaps resources were not understood by the medical center staff. Janet Bunes assured her that the problem actually was with the discharging physician at Providence, who did not think ahead, or contact a physician here in Wrangell. This is an isolated case, and Mrs. Bunes spoke with the Discharge Planner at Providence, explaining that plans for re-entry into the community for a patient who needs extended care, cannot be done in one day, much less on the week-end.

OLD BUSINESS:

Mr. Gilbert's Goals for the medical center — covered under Administrator's Report.

NEW BUSINESS:

Financial Reports: Financial reports for July and August were reviewed which showed a profit for both months. Olinda White warned that we were still doing our best to keep expenses down, due to January and February are historically slow months due to people meeting their deductibles.

Cash Flow Statement: Cash flow statement for July and August was reviewed

Board Statistics: Board statistics were reviewed.

Home Health Annual Report: Janet Bunes reported on the statistics for the year.

Some clients had to be turned away due to lack of staff. Financial Report was given, and the Policy and Procedure Manual Program was presented for review.

BOARD COMMENTS:

Mark Robinson expressed his concern regarding there being no City Council Representation on the board anymore. He stated he felt that even on an *ad hoc* basis there should be representation on all city boards and commissions. Mark Robinson stated he would be willing to continue to sit on the board to represent the council, even though he would not have any voting rights.

Brian Merritt thanked Mark Robinson for all the time he has served as a board member.

Betty Keegan reported on meetings she will be attending in the near future, in which health issues will be either directly or indirectly addressed.

Lynne Campbell stated that should she be elected to the board in October, she will be out of town for that month's meeting.

Meeting was adjourned.

Karen A. Wright, Admin. Asst.
Recorder