

**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS' MEETING
MAY 18, 2005**

PRESENT:

Roll call showed those board members present were: Larry Clarke, President; Brian Merritt, Vice President; Mark Robinson, Member. Also present were Brian Gilbert, Administrator; Janet Bunes, DNS; Karen Wright, Admin. Asst.

CALL TO ORDER:

The meeting was called to order by President Larry Clarke.

APPROVAL OF AGENDA:

Mark Robinson moved to approve the agenda with the addition of adding Governance under Correspondence; employee picnic under New business, along with Health Fair. Motion was seconded and passed unanimously.

APPROVAL OF MEETING MINUTES:

Regular Board Meeting Minutes of April 20, 2005 — Motion to approve the minutes as presented was made by Brian Merritt. Motion was seconded and passed unanimously.

CONFLICTS OF INTEREST: None expressed.

CORRESPONDENCE:

Trustee — was reviewed and discussed, which included Peer Review and the problems being encountered. Dr. McCandless stated that he and Dr. Prysunka did not have time to review other physician charts, therefore, they would not sign a contract with Providence Medical Center which requires this in order for us to be a part of their Peer Review Program. Dr. McCandless will look into alternative review processes.

Mr. Gilbert will give an update at next month's meeting on any progress made in the peer review process.

American Governance — President Clarke asked that a one hour workshop on this topic be placed on the agenda for next month's meeting.

ADMINISTRATORS REPORT:

Mr. Gilbert reported that Joel Neimeyer, former Commissioner with the Denali Commission is now with the Rasmuson Foundation.

The current Commissioner of the Denali Commission stated that the funds that have been awarded to us, which were initially earmarked for clinic renovation, could be used for teleradiology.

Joel Neimeyer stated that she should attempt to obtain the funds for teleradiology, and perhaps, monies for electronic medical records from the

Rasmuson Foundation.

The Commissioner of the Denali Commission will be here to meet with Mr. Gilbert on the 1st of July.

Karen Wright will be attending a seminar towards the end of June on how to write grants, and her first endeavor will be the grant to the Rasmuson Foundation for teleradiology equipment.

Mr. Gilbert pointed out the article in the Trustee referring to Buyer's Remorse, which discusses facilities overextending themselves in building projects which they cannot afford once built.

Mr. Gilbert and Mark Walker met this afternoon and discussed this very issue in regards to the building of a new clinic through the 330 grant, and the need to be cognizant that neither Wrangell Medical Center, nor Wrangell Community Services should build beyond what the other entity could handle, should they someday become one operation.

Mr. Gilbert reported on Mrs. Keegan's concern regarding Project Choice being under the auspices of WCS rather than WMC. He stated that new regs are now coming out for the program, and the whole project may be changed., and at this point we don't know what those changes are going to be. WCS may not want or be able to continue to run the program.

MEDICAL STAFF REPORT:

Dr. McCandless introduced the new med student here through the U of W program. The clinic and medical center have been busy the past two months.

President Larry Clarke questioned Dr. McCandless regarding continuing education opportunities for the providers under WCS. Dr. McCandless stated that continuing education is an important part of their contracts, and that he and Dr. Prysunka have historically exceeded the minimum required by the state any by the Family Practice Physicians Board.

OLD BUSINESS:

Employee Picnic — discussion of whether a date has been sent. It was determined that Lynne Campbell is taking care of this.

Health Fair — Larry Clarke has sent a letter to the paper regarding the statistics on volunteer hours spent to put on the health fair, along with recognition of the work that many have put into it.

Contract for clinic lease agreement — Brian Gilbert and Larry Clarke signed the renewal of the clinic lease agreement. It will now go to WCS for review and signatures.

NEW BUSINESS:

Financial Reports: Financial reports for April were reviewed with Brian Gilbert, pointing out the highlights.

Cash Flow Statement: Cash flow statements for April was.

Board Statistics: Board statistics were reviewed. Our SNF swing bed program with Ron Chadwick, Physical Therapist, is paying off enough to cover Ron's wages, therefore, his contract has been extended.

501(c)(3) — Mr. Gilbert talked about establishing a foundation that would be 501(c)(3) status, according to the Internal Revenue Code, thereby, allowing us, through the foundation to apply for grants that are not presently accessible to us. The board would like it brought up again at the next month's meeting.

Business VISA — Brian Gilbert reported on a new credit card which the medical center would be able to earn some premiums These premiums could be used to give as gifts to the employees for one reason or another. There was no card available for the medical center to earn miles. Also, Mr. Gilbert asked, that since this card would replace the current one held by the Purchasing Agent, that the limit be raised to \$7,500.

Brian Merritt moved to obtain the new credit card with a \$7,500 limit. Motion was seconded and passed unanimously.

FY BUDGET 2005/2006 — Following review of the budget as presented, President Larry Clarke stated he felt the budget was flawed in the estimate of contractual write-offs when compared to previous years. Following discussion, Brian Merritt moved to approve the budget with the change to a more conservative 20% differential. Motion was seconded and passed.

COMPLIANCE: None.

BOARD COMMENTS: President Larry Clarke, on behalf of the Board of Directors congratulated Mr. Gilbert on his two awards he received recently; one for the state association (ASHNHA), and the other from the national allsociety (AHA). The board thanked him for a job well done.

Mark Robinson reported on some of the issues facing the city budget process. Mark also thanked Dr. McCandless and the medical center staff with all the help received with the passing of his mother-in-law, Glenoris Privett.

There being no further business, the meeting was adjourned.

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Karen A. Wright, Admin. Asst.
Recorder