

**WRANGELL MEDICAL CENTER  
BOARD OF DIRECTORS' MEETING  
December 22, 2004**

**PRESENT:**

Roll Call showed those board members present were: Brian Merritt, Vice President; Larry Clarke, President; Betty Keegan and Mark Robinson, Members. Also present were Brian Gilbert, CEO; Olinda White, Controller and Karen Wright, Administrative Assistant.

**CALL TO ORDER:**

President Larry Clarke called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:**

Brian Merritt moved to approve the agenda. Motion was seconded and passed.

**APPROVAL OF MINUTES:**

*Regular Board Meeting of November 17, 2004* — Mark Robinson moved to approve the minutes with the roll call corrected to exclude Olinda White and remove the three references to her reporting. Motion was seconded and passed.

**CONFLICTS OF INTEREST:** None was expressed.

**CORRESPONDENCE:** None

**ADMINISTRATOR'S REPORT:**

Mr. Gilbert clarified the significance of receiving a four-year Medicaid contract which will begin December 15<sup>th</sup>.

Mr. Gilbert will be traveling to Spokane for the annual convention of the Rocky Mountain Elk Foundation.

The board members were given information on the logistics of a 330 grant for a clinic, so that the board would better understand what is involved.

**MEDICAL STAFF REPORT:**

Dr. Prysunka reported that the PA, Martin Kimble would be here the 1<sup>st</sup> of January, and Wrangell Community Services wants to put on a reception for him. Following discussion, a tentative date for January 14<sup>th</sup> was set.

Dr. McCandless passed out a Resolution of the medical staff to the board members regarding the development of a strategic long range plan for the hospital, along with a collaborative effort in the planning of the renovation of the clinic. Mark Walker stated that the WCS needed some type of ownership of the clinic, stating that without it, and if certain elements were not in place, "it's a no-go".

Mark Robinson reported on some of the mechanics required for the city to

sell any property. Larry Clarke asked Dr. McCandless how owning the clinic would benefit the health care to the community. Dr. McCandless stated it would give them more money to provide more services.

In the discussion of Planning, Mrs. Keegan reported on the agenda for the meeting to be held in Washington D.C. at the Conference on Aging. One of the agenda items seemed to pertain to having one-stop health care services in communities.

**PERSONS TO BE HEARD:**

Janet Bunes and Cathy Gross spoke on creating a foundation with 501 (c) 3 tax status which would allow us to apply for several grants which are now not afforded to us. They see that a lot of these funds could be applied toward awarding scholarships in the health care field.

President Clarke, along with the board, commended the women on their initiative and work.

**OLD BUSINESS:**

*Denali Grant* — Mr. Gilbert stated that the Denali Commission is requiring a meeting by teleconference regarding the status of the grant. Mr. Gilbert, Mark Walker, Mark Robinson and City Manager Bob Prunella will sit in on the teleconference.

*Retirement System* — Olinda White reported that the unvested funds go into a separate account with Lincoln. She is currently in the process of being able to get to these funds for our use.

**NEW BUSINESS:**

*Financial Reports* — Financial reports for the month of November were reviewed. November was the worst November in three years. All income generating departments are down for November.

*Cash Flow Statement* — Cash flow is still alright.

*Board Statistics* — Statistics were reviewed for the month of November. Mr. Gilbert stated that a new statistical program is being developed in order to compare with other Critical Access Hospitals.

**COMMENTS FROM THE BOARD:**

Betty Keegan further reported on the Conference on Aging in DC, explaining that there is meant to be a process for community meetings. She will be making sure that there will be community meetings in Wrangell.